



Delegate Fee – Certificate in Management Consulting Essentials

1 Place	£2450 per participant
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Delegate(s) Details

Participant Name	Position	Title	Date	Email Address
1.		Certificate in Management Consulting Essentials		
2.				
3.				
4.				
5.				

Key Contact Details

Name: -----
 Organisation: -----
 Department: -----
 Address: -----
 Telephone: -----
 Fax: -----
 Email: -----

I wish to receive joining instructions exclusively on behalf of the delegate(s)

Invoice Details

Name: -----
 Organisation: -----
 Department: -----
 Address: -----
 Telephone: -----
 Fax: -----
 Email: -----

Send invoice directly to key contact

Purchase Order Number (if applicable) _____

Method of Payment

- Please invoice my organisation for a total of _____ + VAT (at 20%)
- I enclose a cheque for _____ + VAT (at 20%) payable to *International Centre for Parliamentary Studies Ltd*
- I will pay by Government Procurement Card or Credit Card. Please contact me to obtain my details.

Terms and Conditions

A refund, less a £150 administration charge, will be given for written cancellations if they are received from you more than 30 days before the course date. If notification of cancellation is received less than 30 days prior to the date of the course there will be no refund, however a substitute delegate may attend subject Government Exchange's approval.

Signed: -----

Date: -----

**PLEASE EMAIL BACK TO info@governmentexchange.co.uk
OR FAX BACK TO +44 (0) 845 606 1539**